



Hot Work Permit

Company name:

Contact Phone Number:

Issued to: (employee name conducting the work)

Name of Vessel:

Type of Vessel: Yacht Launch Other

Location of Hot Work Area:
(ie; starboard bow rail/port engine room etc)

Location of Work Site: Marina Work Berth
(Pier + Berth number)

Description of Work to be conducted:

.....

Restricted hours of operation: Any "Hot Work" can only be undertaken Monday – Friday between 9am and 3pm. **Work outside of these times is prohibited.**

Checklist: Before authorising any "Hot Work", marina staff shall inspect the area and confirm that the following standard precautions as noted overleaf have taken place.

This Hot Work Permit expires: Date:..... Time:.....

I have inspected the vessel one hour after the completion of the designated hot work and confirm that it is safe to remove the Hot Work permit restrictions.

Marina staff member name: Date:.....
 signature: Time:.....

Hot Work Permit

SAFETY CHECKLIST:

It is the contractor's responsibility to conduct a thorough risk assessment and immediately notify the marina office of any changes to working conditions not referred to in this permit.

Type of Hot Work to be conducted (tick all that apply)
<input type="checkbox"/> Use of grinding/polishing abrasive discs/belts ¹
<input type="checkbox"/> Use of Oxy/Acetylene Open Flame welding/heating
<input type="checkbox"/> Use of Butane Torch Heating/Soldering
<input type="checkbox"/> Use of TIG/MIG/Arc Welding
<input type="checkbox"/> Use of Electrical Heat Guns

Precautions taken (tick all that apply)
<input type="checkbox"/> The vessel has been inspected and precautions taken to ensure the safety of all in the area
<input type="checkbox"/> All combustible materials have been removed or made safe by wetting down
<input type="checkbox"/> No flammable liquids, vapours, gasses, or dusts present
<input type="checkbox"/> Spark/flash screens/barriers in place to protect the boat and persons in the area
<input type="checkbox"/> Fire blankets used to protect flammable areas such as fibreglass decks etc.
<input type="checkbox"/> A suitable fire extinguisher is on hand and immediately available at the work site
<input type="checkbox"/> The person conducting the work has been trained how to use the firefighting equipment
<input type="checkbox"/> The area is well ventilated; tanks have been purged or filled with water

Precautions taken continued (tick all that apply)

Gas test conducted YES, all clear NO, not required

Safe access and egress is provided

The work area has been cordoned off

Wind direction considered and appropriate controls implemented

Fire watch maintained for at least one hour after hot work has been completed²

Note¹: The vessel and adjacent boats must be protected from the effects of grinding discs and polishing belts containing carborundum abrasives.

Note²: The person conducting the hot work shall maintain a watch on the work site for at least two hours after any hot work has been completed to ensure the area is made safe before leaving the site.

Contractor Documentation: (tick all that apply)

Ship Wright Insurance provided by vessel owner to the Marina staff

Work safe paperwork provided by vessel owner to the Marina staff

Vessel Owner (tick to confirm responsibility)

Signature:

I understand that it is my responsibility to ensure that any contractor undertaking work on my vessel complies with the regulations and requirements as set out in this "Hot Work" document.

I understand that I am responsible for any damage caused to the Marina or vessels within the Marina due to any "Hot Work" undertaken on my vessel. Any damage will be pursued directly with me.

My vessel insurance is current and includes 3rd party indemnity of \$10,0000, and I have provided a current copy to the Marina before commencing this work.